



Notice No: DCE/GGN/Admin/2020-21/42

Date: 15th January, 2021

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 18th January, 2021 at Conference Hall at 12:30 P.M. Attendance is compulsory.

AGENDA of the Meeting

- To confirm resolution of previous meeting's issues.
- To review even semester teaching of B.Tech and M.Tech Programme.
- To discuss the curricular aspects of the Academic Programs and suggest improvements.
- To discuss about conducting Extension activities.
- To discuss about conducting mentoring sessions for student.
- To discuss strategies for implementing future plans for next academic year.
- Any other point of discussion with the permission of the Chair.

Copy to:

1. Registrar
2. Principal
3. Director
4. All HOD's
5. IQAC Coordinator

IQAC Coordinator

MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD ON JANUARY 18th 2021

The meeting was held on Monday, January 18th, 2021 at 12:30 P.M. at the conference hall.

The following members were present:

Head of the Institution	Dr. BMK Prasad
Senior Faculty	Prof. Ashok Kumar
	Prof. Chandra Shekhar
	Prof. Megha Goel
	Prof. Vimmi Malhotra
	Prof. Dimple Saproo
Registrar	Prof. Hansraj Yadav
Administrative Official	Prof. Yashwardhan Soni
External experts	Dr. Sameer Kumar
IQAC Coordinator	Dr. Ashima Mehta
Alumni	Vertika Shukla

The following agenda points were discussed and decision taken:

- To confirm resolution of previous meeting's issues.

All members confirmed for the resolution of all the issues pertaining to academic and non-academic matters.

- To review even semester teaching of B.Tech and M.Tech Programme.

The HODs expressed their satisfaction regarding on-line and offline teaching of theory and practical courses. It was observed that the attendance of the students was satisfactory, but still students should be motivated to attend theory and practical classes regularly.

- To discuss the Academic Programs and suggest improvements.

Curricular aspects of all the Academic Programs were discussed and it was observed that there is need to focus upon the growth of the slow learners. It was suggested to take more remedial/doubt classes for them.

- To discuss action taken against feedback of different stakeholders.

The IQAC coordinators informed the members about the action taken against the feedback received from faculty members, alumni and students in improving the college's overall performance.

- To discuss about conducting Extension activities.

It was advised to all the members to conduct more extension activities for students and staff through online/offline mode.

- To discuss about conducting mentoring sessions for student.

Students must be encouraged to participate in various competitions held inside the college premises or outside. The HODs were advised to inform faculty members to prepare audio/video recordings of the lectures/experiments for the benefits of the students.

- To discuss strategies for implementing future plans for next academic year

Future plan of action was also discussed and it was concluded that more focus should be laid upon uplifting slow learners and motivating all to participate in various competitions organized within the college or by outside agencies.

As no other point of discussion was left, the meeting was declared as closed.